

## Request for Quotes - Simplified

Agency: Potomac Job Corps Center  
1 DC Village Lane, SW  
Washington, D.C. 20032



### **This is a Subcontracting Opportunity**

#### **I. SOLICITATION:**

This Request for Quote is to establish a firm fixed price for all management, supervision, monitoring, personnel, transportation, tools, equipment, labor, parts and materials necessary to provide monthly wireless cellular services as set forth below in the SOW for the Potomac Job Corps Center (PJCC) operated by Exceed Corporation under Contract number DOL-ETA-17-C-0006 with the United States Department of Labor.

The general conditions of the contract for this project shall be consistent with the Federal Acquisition Regulation (FAR) except as modified or amended herein. A copy of the FAR can be obtained on-line at <http://farsite.hill.af.mil/vmfara.htm>.

If it becomes necessary to make changes in quantity, specifications, delivery schedules, etc., or to correct a defective or ambiguous invitation, such changes shall be accomplished by amendment of the request for quotes. Amendments shall be sent to everyone to whom invitations have been furnished.

To be considered for award, a Quote must comply in all material respects with the Request for Quotes. Such compliance enables bidders to stand on an equal footing. Bidders who do not provide the requested responses will be considered non-responsive.

Quotes should be filled out, executed, and submitted in accordance with the instructions in the invitation. If a bidder uses its own bid form(s) or a letter to submit a Quote, the Quote will be considered only if --

- (1) The bidder accepts all the terms and conditions of the invitation to quote; and
- (2) Award on the Quote would result in a binding contract with terms and conditions that do not vary from the terms and conditions of the invitation.

Quotes submitted by electronic commerce shall be considered, provided they are timely. Electronic Quotes must reference the solicitation and be sent to [Phillips.Jennifer@jobcorps.org](mailto:Phillips.Jennifer@jobcorps.org).

#### **1. REPRESENTATION**

##### **A. Specific Requirements**

- 1. Quotes must be submitted by April 25, 2019 at 2:00pm EST**
2. Once awarded, Contractor must be able to start service within 5 calendar days with minimal to no interruptions in service
3. Questions concerning this RFQ must be submitted in writing to Jennifer Phillips at the above listed email address by **April 24, 2019**.
4. Account must be set up as one main account with a breakdown by line/device
5. Billing must be itemized for each line of service with one master bill
6. PJCC will continue to use current devices
7. Emergency replacement of lost or broken devices is a factor in the evaluation of the quotes. Devices must be replaced within 48 hours of reported need.
8. Contractor must be able to guarantee coverage for campus and Washington, DC Metro Area to include Maryland and Virginia.

##### **B. Pre-Existing Agreement**

There is a pre-existing agreement in place for the devices that this RFQ is looking to replace:

1. All 50 devices must transition to the new agreement by **May 4, 2019**
2. The current carrier for these lines of service FSSI agreement is set to expire on **May 4, 2019**
3. On-site support by the Contractor is required for the porting of all existing numbers.

##### **C. Submittal Requirements**

All offerors must address the items listed below in their submission in order to be determined technically acceptable. Failure to address these requirements will result in the offeror being deemed unresponsive.

- a) Offerors must not be excluded from competing on government contracts. Verification will be completed through the SAM portal.

- b) Contractor shall provide a pricing sheet to include the below. In accordance with FAR 8.405-4, PJCC is requesting additional price reductions to the BPA prices.
- a. Fixed Priced Quote based on the Scope of Work.
    - i. CLIN001: Activation fee (if any), including porting of existing numbers & changes to number and features
    - ii. CLINE002: Monthly Fee for 50 lines
      1. At least 2 options to include the required options below;
        - a. 1 option being at or the closest comparable to current coverage in SOW
        - b. 1 option being unlimited phone, messaging & data
    - iii. CLIN002: Equipment Charges for 50 devices
    - iv. CLIN003: Total Access & Equipment fee for 50 devices
    - v. CLIN004: Domestic Roaming Charges, if applicable
    - vi. CLIN005: Cost for additional lines
    - vii. CLIN006: Any other costs or fees associated with the service (broken down by item)
    - viii. CLIN007: Less credits offered
    - ix. If cost of service increases or decreases for Option Periods, please indicate below:
      1. OPTPD1 (11/01/19-10/31/20): Monthly Cost (to include fees)
      2. OPTPD2 (11/01/20/10/31/21): Monthly Cost (to include fees)
  - c) Schedule or timeline from award to full service operation
  - d) This project is sales/use tax-exempt.
  - e) Contractor must accept purchase orders with net terms.
  - f) Current certificate of insurance
  - g) Provide coverage area & performance specs for zip codes 20032 & 20002 and surrounding areas for 50 miles
  - h) Provide solutions or accessories for problem locations/buildings (include cost)
  - i) Include device refresh period
  - j) Provide reporting capabilities
  - k) Device & account management capabilities
  - l) Indicate how overages are calculated and charged
  - m) Include process for repairing/replacing devices
  - n) Cancellation terms (include cost)
  - o) Manufacturer warranty expires in one year. Can they refresh in one year, offer all under emergency repair or extend warranty?
  - p) Optional: Benefits of company and service

## **2. SCOPE OF WORK**

Subcontractor shall provide wireless service and ensure good coverage for center locations and all surrounding areas.

### Current service includes:

400 pooled anytime minutes, unlimited nights & weekends and messaging, unlimited mobile to mobile calling along with unlimited data, per user. Messaging to include text, video, picture and IM messaging.

### Current smartphone models:

- (43) iPhone 7s
- (7) MiFi Jetpacks

A single contract award will be made as a result of this solicitation to the responsible Offeror whose proposal meets the needs of this solicitation, is technically acceptable, adequate coverage of services and is determined to be the lowest price and best value.

## **3. INSURANCE**

Prior to starting any work, the contractor shall show proof of required insurance, in amounts to cover risk or as required by statute, including:

- Bodily Injury Liability - \$500,000 each person; \$1,000,000 each occurrence and will include coverage for owned, non-owned, and hired vehicles.
- Property Damage Liability - \$500,000 each accident; \$500,000 aggregate
- Workers Compensation and Employer's Liability – Amounts in coverage as required by the District of Columbia compensation laws or union agreements. Employer's liability at least \$500,000 each accident. Amount shall remain in effect for a minimum of one year from the time of substantial completion, but in no event less than the time required to complete all warranty work.
- Umbrella Liability – \$5,000,000.00 each occurrence

Once awarded, Contractor must maintain and keep current the above limits for the entire period of performance. It is the contractor's responsibility to provide a new and/or replacement Certificate of Insurance at least (15) fifteen days prior to the expiration of such policy. Contractor must give PJCC at least (30) thirty days' prior written notice of cancellation or termination of coverage.

#### **4. INDEMNIFICATION**

To the fullest extent permitted by law, Subcontractor shall defend, indemnify and hold harmless Exceed Corporation, U.S. Department of Labor, Parsons and its stockholder, employees, technical advisors, agents, successors and assigns from and against all claims, damages, losses, and expenses, including but not limited to attorney fees, or actions in respect thereto, whether caused by that its negligence or intentional acts or omissions, arising out of or resulting from the performance of its (or its employees, contractors, or agents) work under this Agreement. This indemnification shall include claims for property damage, and for loss or expense attributable to personal injury, sickness, disease, or death or injury or destruction of tangible and non-tangible property including the loss of use resulting there from. Neither party shall be responsible for failure to perform under this Agreement due to circumstances beyond its control. This clause shall survive the term of this Agreement.

#### **5. TERMINATION**

Potomac Job Corps (PJCC) may cancel this Contract for any reason without cause upon thirty (30) days written notice. PJCC may terminate this RFQ/Contract if Contractor fails to fulfill its obligations under these requirements in a proper and timely manner, or otherwise violates the terms of this Contract. PJCC has the right to terminate this Contract, if the default has not been cured after ten (10) days written notice has been provided. If termination shall be without cause, PJCC shall pay Contractor for agreed compensation earned to the date of termination. If the termination is due to breach of this Contract by Contractor, PJCC shall pay Contractor all agreed compensation earned prior to the date of termination minus any damages and costs incurred by PJCC as a result of the breach. If the Contract is canceled or terminated, all finished or unfinished documents, data, studies, survey, maps, models, photographs, reports or other materials prepared by the Contractor under this Contract shall, at the option of PJCC, become the property of PJCC, and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work complete on such documents or materials prior to the termination.

Notwithstanding the above, the Contractor shall not be relieved of liability to PJCC for damages sustained by PJCC as a result of any breach for this Contract by the Contractor. PJCC may, in such event, withhold payments due to the Contractor for the purpose of set-off until such time as the exact amount of damages due to PJCC is determined. The rights or remedies provided for herein shall not limit PJCC, in case of any default by the Contractor, from asserting any other right or remedy allowed by law, equity, or by statute.

#### **6. PERIOD OF PERFORMANCE**

Upon award, services must begin at or before May 4, 2019 and continue through October 31, 2019 with the potential of (2) one-year option periods depending on need and availability of funding.

#### **ATTACHMENT 1 – CONTRACT CLAUSES BY REFERENCE**

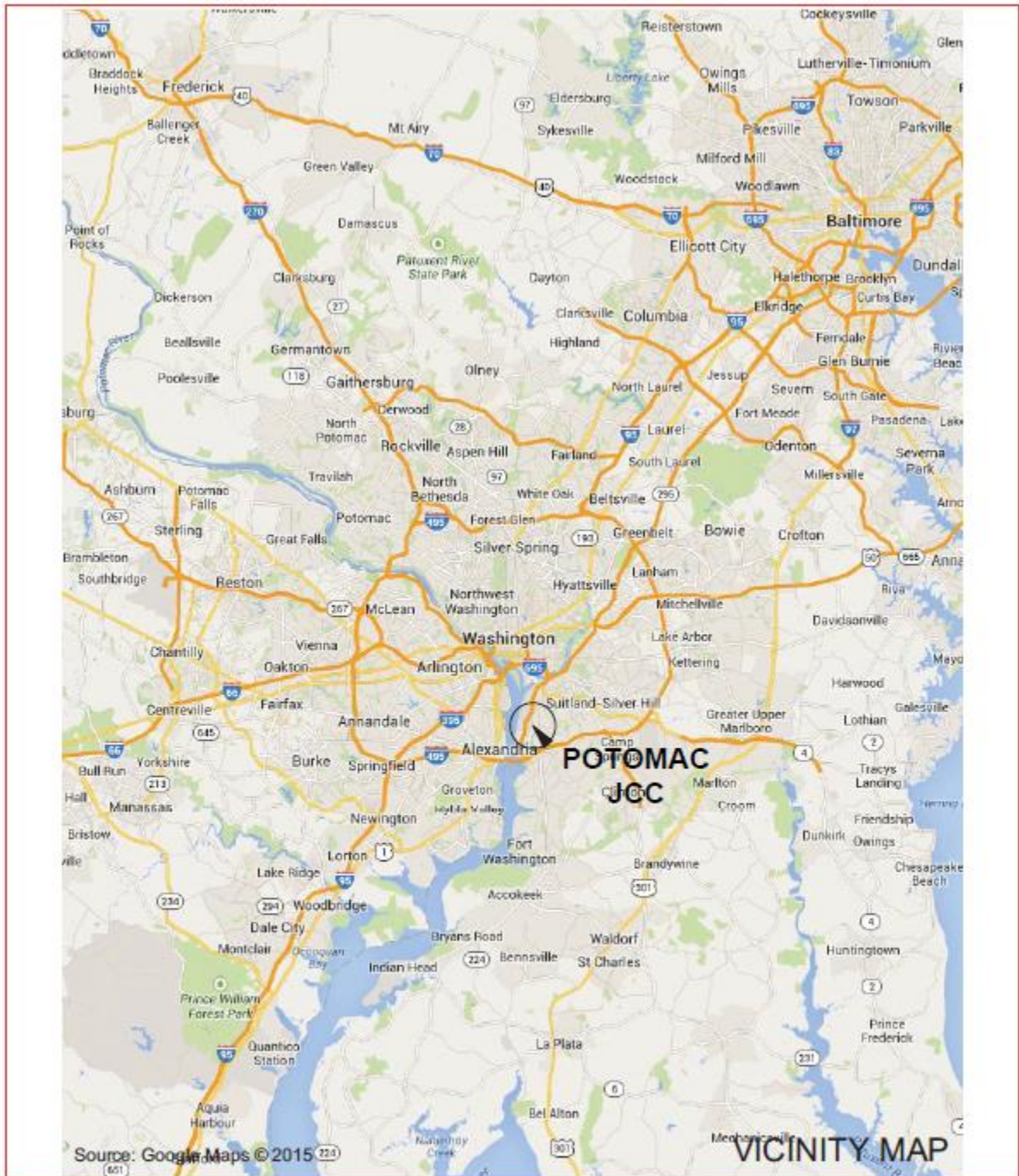
This contract incorporates one or more clauses by reference, with the same force and affects as if they were given in full text. Upon request, the Buyer shall make their full text available. General terms and conditions are made part of this agreement – copies are available at:

<https://www.exceedcorporation.com/become-a-partner/>

#### **ATTACHMENTS 2 – VICINITY MAP**

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## 2. VICINITY MAP



POTOMAC JOB CORPS  
CENTER  
WASHINGTON, D.C.

