

Section II: Scope of Work

1. Center Secure Paper Shredding Service.
 - a. Potomac Job Corps Center requires a service provider capable of providing paper shredding/recycling service that can provide waste bins and securely shred and recycle documents and other office waste that may or may not include printed Personal Information (PII).

Proposals must include all cost for each service provided for the period of 11/1/19 to 10/31/19.

Point of Contact:

Trevor Periard
Potomac Job Corps Center
#1 DC Village Lane, SW
Washington DC, 20032
202-373-3077

Alternate Point of Contact:

Paula Lesko, F&A Director
Potomac Job Corps Center
#1 DC Village Lane, SW
Washington DC, 20032
202-373-3006